

TRANSLATION



Address of translator:
Birgitte Simonsen
Kurvemagerstien 35
2300 København S
birgitte@shine-translation.dk

Statutes of the College of Advanced Technology, Technical University of Denmark

These Statutes have been adopted in pursuance of section 13(1) of the University Act, cf. Consolidated Act No. 172 of 27 February 2018.

Preamble

The Technical University of Denmark (DTU) as a university of advanced technology is, via technical and natural sciences, to establish the basis for value creation and welfare in society through education, research, research-based consultancy and innovation.

By innovation is meant research-based innovation aimed at generating added value. This will constitute DTU's primary fulfilment of its dissemination obligation.

The Statutes are based on a desire to assign competence and responsibility to the relevant managerial level and to regulate by statutes only that which is required by law to be regulated by statutes or which is obviously necessary.

The management of DTU must be based on involvement and co-determination of employees and students as well as input from society.

Chapter 1. The duties, organisation, etc. of the University

1.-(1) DTU is a research-based, commercially and internationally oriented university in the fields of technical and natural sciences and associated disciplines.

(2) DTU shall within its academic areas and at a high international level:

- a) conduct theoretical and experimental research and development activities in this connection;
- b) provide research-based Bachelor, Master, researcher, continuing and further education programmes as well as Professional Bachelor and qualifying education programmes;
- c) provide consultancy services to the public sector and international organisations as per agreement on a research basis;
- d) ensure through innovation an active exchange of knowledge and competencies for the benefit of the business community and society as a whole; and
- e) contribute to the development of international collaboration.

(3) DTU shall safeguard freedom of research for the University and the individual person within the framework of academic ethics and contribute to disseminating knowledge of scientific methodology, engineering creativity, technological and societal findings. It shall also ensure that the most recent knowledge within relevant academic areas is made available to non-research-based education programmes.

(4) DTU is a government-financed, self-governing institution, owning its buildings and property, and having its registered office and competent court at Kgs. Lyngby.

2.-(1) DTU's continued development shall be based on the strategy prepared by the Board of Governors, the guidelines set by the Board of Governors, Strategic Framework Agreements on the overall performance of the University entered into with the Minister for Higher Education and Science, the budget and action plans adopted by the Board of Governors as well as the agreements concluded within this framework with the responsible ministers on the performance of the tasks stated in section 1(2)(c).

(2) DTU's activities shall take place in accordance with the University Act subject to the dispensations set out in section 26, and in accordance with the Danish Act on the Transition of the Technical University of Denmark to Private Ownership, and shall be handled by the organisation existing at any time including

Departments and other university entities through active management in a management structure with an unbroken chain of responsibility.

(3) The Statutes of the University shall be subject to the approval of the Danish Agency for Institutions and Educational Grants.

3.-(1) The University shall be managed in a line and staff organisation with a structure based on an unbroken chain of responsibility and personal management responsibility for each organisational entity, cf. subsection (2) as well as a number of bodies to ensure involvement and co-determination of employees and students as well as input from society, cf. subsection (3).

(2) The organisation comprises the following entities:

- a) a Board of Governors, whose tasks and composition is described in sections 5 and 6;
- b) an Executive Board, chaired by the Rector, whose tasks are described in section 11; The Executive Board also comprises the Vice-Rector, the University Director and a number of Heads of Department and Directors, who all, as authorised by the Rector, hold responsibility of interdisciplinary tasks at the University;
- c) Departments responsible for education, research, research-based consultancy and innovation.
- d) Other university entities responsible for specific tasks such as the operation of research infrastructure, research, teaching or education.
- e) Staff entities supporting the interdisciplinary tasks.
- f) Subsidiaries contributing to the solution of the University's main tasks, but where an arms' length principle is applied.

(3) The organisation also comprises:

- a) governing bodies, whose tasks and composition are described in Chapter 3;
- b) advisory boards, whose tasks and composition are described in section 14(2)-(5);
- c) a Board of Representatives, whose tasks and composition are described in section 10;
- d) an Employer-Contact Panel, whose tasks and composition are described in section 15.
- e) an appointment body (Appointment Committee), whose tasks and composition are described in section 9.
- f) a recommending body (Search Committee), whose tasks and composition are described in section 9 a.

(4) External members of the University's organisation mentioned in sub-sections (2) and (3) shall be appointed or elected on the merit of their personal qualifications and not as representatives of specific interests, organisations or sectors and in their activities they are solely to attend to the interests of the University.

4.-(1) The employees' and the students' insight into and involvement in the decisions of the managerial system are ensured through the Board of Governors and the governing bodies as well as the cooperation structure comprising:

- a) an Academic Council, whose tasks and composition are laid down in section 16;
- b) a Study Committee at all Departments and other university entities with significant teaching assignments, whose tasks and composition are laid down in section 17;
- c) PhD Committees, whose tasks and composition are laid down in section 18;
- d) interdisciplinary education committees, whose tasks and composition are laid down in section 19;
- e) a Credit and Dispensation Committee, whose tasks and composition are laid down in section 20;
- f) a main liaison committee and local liaison committees at Departments and other university entities, which comprise representatives of management and employees;
- g) a main working environment committee and local working environment committees at Departments and other university entities, which comprise representatives of management, employees and students.
- h) Appointment and Search Committees for external members of the Board of Governors.

(2) Respecting the unified management:

- a) significant management initiatives at the University, the Departments and other university entities shall be discussed with employees and students.
- b) In connection with the preparation of the University's central management tools, such as strategy, Strategic Framework Agreement, development goals, measures and budgets of Departments and other university entities, it shall appear how employees and students have been included in the process.

(3) In connection with the initiatives mentioned in subsection (2), meetings are held on a regular basis in the bodies mentioned in subsection (1)(a)-(g) with representatives of employees and students. In addition, involvement and co-determination are ensured through a number of recurrent as well as ad hoc-based dialogue forums, seminars and working groups with the active participation of students and employees.

Chapter 2. The University's management

Board of Governors

5.-(1) As the highest authority of DTU, the Board of Governors is responsible for the general and strategic management and shall be responsible to the Minister for Higher Education and Science for the activities of the University. It is the general responsibility of the Board of Governors that the University carries on research and provides research-based education up to the highest international level within its academic areas etc. The Board of Governors shall manage the funds of the University efficiently and for the greatest possible benefit of society.

(2) It is the duty of the Board of Governors to:

- a) prepare DTU's Statutes and any amendments thereto;
- b) lay down long-term guidelines for DTU, including its strategy and organisation, and make decisions for DTU on any mergers with other institutions as well as demerger of entities from the University;
- c) based on the strategy mentioned in paragraph b), conclude a strategic framework agreement, including the setting of strategic goals, with the Minister for Higher Education and Science as well as agreements with other relevant ministries on the education programmes offered according to rules laid down by the Minister;
- d) administer DTU's capital stock in the form of real property and loan raising;
- e) employ and dismiss the Rector, using the procedure specified in Appendix 1 and complying with section 12(1)-(4);
- f) employ and dismiss the Vice-Rector and the University Director on the recommendation of the Rector;
- g) approve the University's budget on the recommendation of the Rector, including the allocation of all resources and the principles of the use of resources;
- h) plan the overall level of the Board of Representatives' discussions on the University's research, education, research-based consultancy and innovation;
- i) ensure that the University's financial statements, etc. are audited;
- j) sign the annual report;
- k) ensure at the general level that the tasks mentioned in section 1(2)(a) and (b) are developed on an ongoing basis;
- l) choose which of its members are to act as representatives of the Board of Governors in the Appointment Committee and the Search Committee, respectively, mentioned in section 9(2)(b) and section 9 a(2)(a) and (c);
- m) on recommendation from the Rector, approve the composition of the Employer-Contact Panel; and
- n) ensure involvement and co-determination of employees and students in significant decisions of the University.

(3) The Chairperson of the Board of Governors, jointly with another member of the Board of Governors, shall be authorised to sign for DTU on any sale, mortgaging and other transactions relating to DTU's real property.

6.-(1) The Board of Governors shall consist of 10 members and shall be composed as follows:

- a) five external members appointed by the Appointment Committee for a period of four years;
- b) one external member appointed by the Appointment Committee and approved by the Minister for Higher Education and Science as Chairperson for a period of four years;
- c) two staff representatives – one elected by and from among the scientific-academic staff, including PhD students, and one elected by and from among the technical administrative staff, both elected for a period of four years; and
- d) two representatives elected by and from among the students at DTU, both for a period of two years.

(2) The Board of Governors shall be composed in such a way that the whole Board can use their experience in and insight into education, research, research-based consultancy and innovation, including the dissemination and exchange of knowledge, to contribute to the promotion of DTU's strategic activities. In addition, the members mentioned in subsection (1)(a) and (b) shall between them have knowledge of research, research-based education, management, organisation and economics, including the evaluation of budgets and financial statements, universities in an international context and shall to the widest possible extent reflect the tasks of the University in accordance with section 1(2) and its various stakeholders.

(3) The Chairperson mentioned in subsection (1)(b) shall have experience in strategic management of a large enterprise or organisation as well as substantial knowledge of societal affairs.

(4) The members mentioned in subsection (1)(a) and the Chairperson mentioned in subsection (1)(b) shall have a master's degree or a corresponding degree from a university unless there are special objective reasons against it, and one of the members mentioned in subsection (1)(a) or (b) shall have experience as an acknowledged researcher unless there are special objective reasons against it.

(5) The members mentioned in subsection (1)(a) and (b) may be reappointed once for a period of four years. Reappointment does not require a prior recommendation from the Search Committee. No member of the Board of Governors may be a member of DTU's Board of Governors for more than eight years.

(6) In the event of a Board member's permanent absence from Board meetings, including termination of at least half-time employment or active affiliation with DTU as a student, the Chairperson of the Board of Governors may ask the Appointment Committee to arrange for the appointment of a new external member of the Board of Governors or ask the Rector to arrange for the election of a new staff or student elected member of the Board of Governors. In the event of the appointment of one of the members mentioned in subsection (1)(a), pursuant to this provision, a new member shall be appointed for a period of four years. In the event of a by-election held pursuant to this provision to elect one of the members mentioned in subsection (1)(c)-(d), the new member shall be elected for the remaining term.

7.-(1) The meetings of the Board of Governors shall be public. However, all matters comprised by the statutory secrecy provisions governing the public administration, all matters concerning private individuals and matters which contain information about contract negotiations with private individuals or any similar negotiations with public business partners shall be dealt with behind closed doors. Matters may be dealt with behind closed doors if otherwise deemed necessary in view of their nature or other circumstances.

(2) The Board of Governors' meeting material, including agendas and minutes, shall – subject to statutory provisions in force from time to time – be made available to the public. However, matters comprised by legal secrecy provisions in the public administration may not be made public. However, a document or piece of information, which is part of a matter subject to the secrecy provision, must be made available to the public in accordance with subsection (1) if the document or the information is not in itself subject to secrecy.

(3) All matters involving persons and matters which contain information about contract negotiations with individuals or any similar negotiations with public business partners may be exempt from the requirement that the Board of Governors' meeting material must be made public if deemed necessary in view of their nature or

other circumstances. However, a document or a piece of information which form part of a case is comprised by the first clause must be made public in accordance with subsection (1) unless the publicity will be contradictory to the premises which non-publication requires according to the first clause.

(4) Matters, including documents and pertaining information that are dealt with behind closed doors, cf. (1), third clause, may be exempt from the requirement that the Board of Governors' meeting material must be made public if deemed absolutely necessary in view of their nature or other circumstances.

(5) In connection with the procedures stated in section 9(1) and section 9 a(1) on the obtaining of proposals, recommendation and appointment of external members of the Board of Governors, information about the proposed candidates, including names and qualifications, may be exempt from the open administration requirement in accordance with the provisions of the Danish Public Administration Act.

8.-(1) The rules governing the Board of Governors' performance of its duties shall be laid down in the Board's rules of procedure, including rules which determine:

- a) the tasks of the Chairperson, including his or her general responsibility for the organisation of the work of the Board of Governors, the responsibility for the strategic dialogue with the Minister for Higher Education and Science as well as the task as spokesman for the Board of Governors and his or her continuous contact with the Rector;
 - b) that the Rector shall be responsible for the service provided by the secretariat to the Board of Governors;
 - c) that the Chairperson shall be empowered to make a decision on publicity in accordance with section 7;
 - d) the procedures for organising Board meetings, including rules governing votes and quorum;
- (2) The Board of Governors' rules of procedure shall be available to the public.

Appointment of external members of the Board of Governors

9.-(1) The Appointment Committee shall appoint the members of the Board of Governors mentioned in section 6(1)(a) and after approval by the Minister for Higher Education and Science shall appoint the Chairperson mentioned in section 6(1)(b).

(2) The Rector shall set up the Appointment Committee that consists of nine members and is composed in the following way:

- a) six external members from the business community, the public sector and other educational institutions etc. of whom
 - three members who are appointed by the Rector on the recommendation of the Board of Representatives from among the members of the Board of Representatives; cf. section 10(3), and
 - three members who are appointed by the Rector on the recommendation of advisory boards from among other members of advisory boards; cf. section 14(5). The external members shall between them have experience in management, organisation and economics, including the evaluation of budgets and financial statements, and shall to the widest possible extent reflect the tasks of the University in accordance with section 1(2) and its various stakeholders as well as reflect experience from board work. The members are appointed for a period of four years.
- b) one representative of the external members of the Board of Governors. The representative of the external members shall be appointed by the Board of Governors from among the external members who are not the Chairperson and for a period of four years.
- c) one representative of the students who shall be appointed by the board of Polyteknisk Forening from among former members of the same board or student elected members of the Academic Council for a period of two years.
- d) one representative of the staff who shall be appointed by the Academic Council from among the members stated in section 16(3)(b) for a period of four years.

(3) None of the members or representatives mentioned in subsection (2)(a), (c) and (d) can be members of the Board of Governors.

(4) The Appointment Committee shall elect a Chairperson from among the members mentioned in subsection (2)(a) for a period of four years. The Chairperson must meet the requirements stated in section 6(3). The Chairperson has a casting vote in the event of equality of votes.

(5) The members of the Appointment Committee can at most be appointed for a consecutive period of eight years.

(6) The appointment period of the members mentioned in subsection (2)(a), (c) and (d) shall continue until it expires irrespective of whether the formal affiliation with the University that gave rise to the appointment has ended; see also subsection (3).

(7) The Appointment Committee shall lay down its own rules of procedure, including rules which determine:

- a) the tasks of the Chairperson of the Appointment Committee, including the task as spokesman for the Committee and contact with the Chairperson of the Board of Governors concerning reappointment of external members of the Board of Governors, obligations in relation to the work of the Appointment Committee, including the dialogue with the Chairperson of the Search Committee.
- b) the procedures for organising meetings of the Appointment Committee, including rules governing election of two members for the Search Committee, ensuring that candidates meet the qualification requirements laid down in the Statutes as well as the requirement of presentation of candidates for the post of Chairperson to the Minister For Higher Education and Science, votes, quorum, legal capacity as well as confidentiality and compliance with rules for the storage of data on the affairs of individuals.
- c) time limits for the tasks of the Appointment Committee in order to ensure timely appointment of external members of the Board of Governors, including the Chairperson.
- d) publication of names and profiles of appointed external members of the Board of Governors, including an account of the search, recommendation and appointment process.
- e) that DTU shall be responsible for the service provided by the secretariat to the Committee.

9 a-(1) The Search Committee shall recommend new members of the Board of Governors, cf. section 6(1)(a), and recommend a new Chairperson, cf. section 6(1)(b), to the Appointment Committee.

(2) The Rector shall set up the Appointment Committee that consists of:

- a) the Chairperson of the Board of Governors who is the Chairperson of the Search Committee; but see subsection (3).
- b) an external member of the Board of Governors appointed by the Board of Governors from among the members mentioned in section 6(1)(a).
- c) an internal member of the Board of Governors appointed by the Board of Governors from among the members mentioned in section 6(1)(c) and (d).
- d) a representative of the Ministry of Higher Education and Science appointed by the Ministry of Higher Education and Science.
- e) two members appointed by the Appointment Committee. The members shall between them have experience from managerial and board work as well as knowledge of the University and the labour market for engineers. The members cannot be members of the Appointment Committee or the Board of Governors or be employees or students of DTU.

(3) When making the recommendation on a new Chairperson of the Board of Governors, the Appointment Committee shall appoint an interim Chairperson of the Search Committee. The Chairperson of the Search Committee must have experience from board work and meet the requirements of section 6(3).

- (4) The Search Committee shall lay down its own rules of procedure, including rules which determine:
- a) the tasks of the Chairperson of the Search Committee, including the task as spokesman for the Committee and contact with the Chairperson of the Appointment Committee.
 - b) requirements in connection with search for and recommendation for appointment of candidates for the Board of Governors, including requirements of determination of qualification profiles for new external members of the Board of Governors, public advertisement of these as well as ensuring that candidates meet the qualification requirements laid down in the Statutes.
 - c) time limits for the tasks of the Search Committee in order to ensure timely appointment of external members of the Board of Governors, including the Chairperson.
 - d) requirement to the effect that in connection with the appointment of:
 - i. a new Chairperson of the Board of Governors, always at least two candidates, one woman and one man, shall be recommended to the appointment body.
 - ii. a new member of the Board of Governors, always at least two candidates, one woman and one man, shall be recommended to the appointment body.
 - iii. two or more new members of the Board of Governors, always at least one candidate more than the number of vacancies on the board shall be recommended, and the total number of candidates recommended shall reflect an equal distribution of men and women.
 - e) the procedures for organising meetings of the Committee, votes, quorum, legal capacity as well as confidentiality and compliance with rules for the storage of data on the affairs of individuals.
 - f) that DTU shall be responsible for the service provided by the secretariat to the Committee.

Board of Representatives

10.-(1) A Board of Representatives shall be set up, cf. section 14(4), consisting of one external member from each Department's Advisory Board.

(2) Members of the Board of Representatives shall have knowledge of the tasks of the University, have knowledge of the management of a large enterprise or organisation as well as substantial knowledge of societal affairs.

(3) The Board of Representatives shall recommend to the Rector six members for the Appointment Committee from among the members of the Board of Representatives, cf. section 9(2)(a).

(4) The meetings of the Board of Representatives shall be chaired by the member of the Board of Representatives present who has been longest in office. If more than one have been in office for the same length of time, the older member shall take precedence over the younger.

(5) The Board of Representatives shall lay down its own rules of procedure which shall include the provisions laid down by the Board of Governors.

Rector

11.-(1) The Rector shall be responsible for the day-to-day management of the University within the framework established by the Board of Governors.

(2) The Rector shall make decisions in all matters except matters assigned to others by applicable law or these Statutes.

(3) The Rector, or any person so authorised by the Rector, shall be authorised to sign on behalf of the University except in transactions relating to real property and shall approve all external collaboration projects that bind the University. The Rector shall conclude agreements with the responsible ministers on the performance of the tasks stated in section 1(2)(c)

(4) The Rector shall submit cases of an unusual nature or of great significance to the Board of Governors. However, with the exception of matters regarding the other members of the executive management, this shall not apply to individual matters regarding other employees or students of the University.

(5) The Rector shall make any recommendations of employment and dismissal of the Vice-Rector and the University Director to the Board of Governors in accordance with the procedure specified in Appendix 1. The Rector shall employ and dismiss Deans of Studies, Directors, Heads of Department and Directors of other university entities in accordance with the procedure specified in Appendix 1, ensuring in that connection that they have relevant academic knowledge and experience as well as managerial legitimacy and competence.

(6) The Rector shall lay down the framework of the functions and areas of responsibility of the Vice Rector, University Director, Deans of Studies, Heads of Departments and Directors of other university entities.

(7) The Rector, or any person so authorised by the Rector, shall set up an Academic Council, a Department's Study Committees and interdisciplinary education committees and set up PhD schools, appoint and dismiss heads of PhD schools and set up PhD Committees, approve the Chairperson and, if relevant, the Vice-Chairperson of the PhD Committee and approve the composition of assessment committees regarding PhD dissertations. In addition, the Rector shall decide on the establishment of more than one Study Committees of the Departments in the same organisational entity if there are special objective reasons for doing so.

(8) The Rector shall lay down the overall framework for the contents and structure of the education programmes and shall approve curricula.

(9) The Rector, or any person so authorised by the Rector, shall, on the recommendation of the relevant Study Committees, appoint and remove Directors of Studies of the individual programme elements.

(10) The Rector, or any person so authorised by the Rector, shall lay down:

- a) which Study Committees shall be responsible for or have the right to be consulted on changes to the individual programme elements;
- b) which PhD schools shall be comprised by which PhD Committees, and which PhD Committees shall be responsible for or have the right to be consulted on changes to the individual programme elements.

(11) The Rector shall approve the composition of the advisory boards of Heads of Department and shall in that context observe that these advisory boards have members who can meet the conditions for being external members of the Appointment Committee.

(12) The Rector shall recommend the composition of one or more industry-specific Employer-Contact Panels to the Board of Governors, and, in connection with the recommendation, ensure that the members between them meet the requirements of section 15(3).

(13) The Rector shall set up the Appointment Committee, cf. section 9(2), and the Search Committee, cf. section 9 a(2).

(14) The Rector shall set up an election board and call elections to the Board of Governors and governing bodies.

(15) In special cases, the Rector may dissolve the Academic Council and may also, in special cases, assume the responsibilities of the Academic Council.

(16) The Rector, or any person so authorised by the Rector, may, in special cases, dissolve Study Committees of the Departments or PhD Committees and may also, in special cases, assume the responsibilities of a Department's Study Committee or the PhD Committee.

(17) The Rector shall ensure that the rules of procedure of the governing bodies contain rules governing the decision procedure of the body, if needed, after voting.

(18) The Rector shall prepare standards for good governance as deemed appropriate by the University as well as the scope of action for students and employees if they find that their immediate superior does not comply with the provisions of the Statutes concerning involvement and co-determination.

12.-(1) The Rector shall be a recognised researcher within one of the University's disciplines and have an insight into the educational sector and the University's activities and interaction with society. On the employment of the Rector, the Board of Governors shall ensure that the Rector possesses academic and managerial legitimacy and competence.

(2) In the assessment of the applicant, it shall be considered important that the applicant has substantial managerial experience and experience in organising research environments.

(3) In the evaluation of whether an applicant meets the requirements of the University Act concerning recognised researchers, cf. the Danish Act on the Danish Council for Research and Innovation Policy and Independent Research Fund Denmark, etc. it shall be considered important, partly, that the applicant:

- a) has conducted technical science research, natural science research or research in associated disciplines, at a scientific and international level for a number of years, and partly
- b) has been assessed as qualified for a professorship or a teachership at a university, a senior researcher position at a Government research institution or at a university or for a position at a foreign research institution at a corresponding level.

(4) If a potential candidate does not have such an academic assessment as mentioned in subsection (3), the Board of Governors shall set up a committee composed as an assessment committee to assess whether the applicant's scientific activity and production may qualify the applicant as a recognised researcher. If the Board of Governors has the same competence an assessment committee is assumed to have, the Board of Governors may undertake the assessment itself.

13.-(1) The Rector may decide that up to four Deans or Directors shall be employed within the University's areas of activity, cf. section 1(2), with the object of handling the overall management and coordination of the area of activity as authorised by the Rector.

14.-(1) The duties of the University within education, research, including researcher education programmes, research-based consultancy, and innovation shall generally be the responsibility of Departments whose day-to-day management shall be undertaken by a Head of Department. Other university entities are managed by a Director as a general rule.

(2) The Head of Department shall recommend external members of the Advisory Board to the Rector with the object of advising the Head of Department on the Department's activities within education, research, research-based consultancy and innovation. Correspondingly, the Director of another university entity shall recommend external members of the Advisory Board to the Rector.

(3) Advisory Boards shall consist of at least five, and up to seven, external representatives of the Department's users and receiving businesses and organisations. The members shall between them have experience from the business community, public or private organisations and have knowledge of management and economics as well as experience as board members, but see also subsection (4). The members shall be appointed, after approval has been obtained from the Rector, by the Director of the relevant Department who shall to the widest extent possible seek to achieve an equal representation of men and women.

(4) The individual Advisory Boards shall elect one member to the Board of Representatives for a four-year period.

(5) Each Advisory Board shall recommend two members for the Appointment Committee from among its members who are not also members of the Board of Representatives to the Rector, cf. section 9(2)(a). The members mentioned shall meet the requirements of the external members of the Appointment Committee, cf. section 9(2)(a).

15.-(1) An Employer-Contact Panel shall advise the Board of Governors, the Rector, or any person so authorised by the Rector, on the University's:

- a) educational quality and relevance to society;
- b) development of new and existing education programmes; and
- c) teaching and testing methods.

(2) The Employer-Contact Panel can make a statement on and make proposals for all matters pertaining to the education area and shall make a statement on all matters presented by the Board of Governors, the Rector or any person so authorised by the Rector.

(3) The Employer-Contact Panel shall be composed, cf. section 11(12), of external members, representing significant receiving businesses and organisations within the area of engineering. Moreover, the composition of the Employer-Contact Panel shall reflect the members' insight into and experience in various typical functions performed by engineers, such as research, development, production, planning, logistics, etc.

(4) If several industry-specific Employer-Contact Panels are set up, the provisions in subsections (1)-(3) shall apply to the individual industry-specific Employer-Contact Panel.

Chapter 3. The activities of the governing bodies

Academic Council

16.-(1) The Academic Council shall have the following duties:

- a) to give its opinion to the Rector on the internal allocation of funds;
- b) to give its opinion to the Rector on key strategic educational, research and innovation plans/areas;
- c) to make recommendations to the Rector on the composition of expert committees to assess applicants for academic positions; and
- d) to award PhD and doctoral degrees.

(2) The Academic Council may give its opinion on all academic issues of significant importance to the activities of the University and shall have a duty to discuss academic issues presented to it by the Rector.

(3) The Academic Council shall consist of 12 members and shall be composed as follows:

- a) The Rector
- b) eight scientific-academic members elected by and from among the scientific-academic staff; including employed PhD students, and
- c) three members elected by and from among the students.

(4) The members of the Academic Council elected pursuant to subsection (3)(b) shall reflect the overall tasks of the University, cf. section 1(2)(a)-(d).

(5) The Academic Council shall elect from its number and from among its members a Chairperson for a term of three years.

Study Committees

17.-(1) At Departments and at other university entities with significant teaching assignments, a Study Committee shall be set up which, within the general educational framework for BEng, BSc and MSc programmes, shall:

- a) provide the contents of and assure and develop the quality of education programmes by ensuring the organisation, completion and development of the teaching activities which are the responsibility of the Department or university entity concerned, and monitor the follow-up of evaluations of education programmes and teaching;
- b) prepare proposals for curricula and changes thereof and approve a plan for the organisation of examinations and other assessments included in the exams, within the programme element(s) that are the responsibility of the Department or the relevant university entity, and in that connection consult other relevant Study Committees of the Departments; and
- c) give its opinion on all matters of importance to education and teaching within its educational elements and discuss all issues as presented by the Rector or any person so authorised by the Rector.

(2) Each Study Committee shall consist of six, eight or 10 members, of whom:

- a) half shall be elected by and from among the scientific-academic staff of the individual Department or, in case the Study Committee has been established at another university entity, among the teachers of the individual university entity; and
- b) half shall be elected by and from among the students of the individual Department or, in case the Study Committee has been established at another university entity, among the students of the individual university entity.

(3) At Departments providing essential parts of the teaching forming part of the BEng programmes, elections to the Study Committee shall ensure that the Study Committee consists of one or more teachers and one or more students from the BSc engineering programme.

(4) The Study Committee shall elect from its number, and from among the scientific-academic staff, a Chairperson and from among the students a Vice-Chairperson who shall be approved by the Rector or any person so authorised by the Rector.

PhD Committees

18.-(1) A PhD Committee shall be set up for one or more PhD schools with responsibility within their individual fields to:

- a) recommend a Chairperson from among the scientific-academic staff and, if relevant, a Vice-Chairperson among the PhD Committee's students to the Rector, or any person so authorised by the Rector;
- b) recommend the composition of assessment committees to the Rector, or any person so authorised by the Rector;
- c) approve PhD programmes;
- d) prepare proposals for internal guidelines for PhD schools, including PhD guidance for Heads of the PhD schools,
- e) give its opinion on the evaluation of the PhD programmes and guidance to the Heads of PhD schools,
- f) approve applications for credit and dispensation, and
- g) give its opinion on all matters significant to the PhD programmes and guidance that the Rector, or the person so authorised by the Rector, presents.

(2) PhD Committees shall consist of a minimum of six and a maximum of 12 members, of whom:

- a) half shall be elected by and from among the scientific-academic staff providing PhD guidance at the PhD schools covered by the PhD Committee;
- b) half shall be elected by and from among the PhD students at the PhD schools covered by the PhD Committee.

(3) In the event that the University establishes PhD schools in cooperation with one or more other universities, further decisions shall be made by the Rector, or any person so authorised by the Rector, and his counterparties from the cooperating universities, on the appointment of a Head of the PhD school from one of the participating universities and the scope of a PhD Committee.

(4) In the event that a PhD school enters into a cooperation agreement with research institutions and foreign universities on a PhD programme, the cooperation agreements shall include agreements on the distribution of competencies, hosting, courses, etc.

Interdisciplinary education committee, etc.

19.-(1) Within the individual education area, the Rector, or any person so authorised by the Rector, shall set up an interdisciplinary education committee consisting of one Chairperson and nine members, and composed as follows:

- a) one Chairperson (Rector or any person so authorised by the Rector);
- b) three members elected by and from among the Directors of Studies;
- c) three members elected by and from among the Chairpersons of the Study Committees of the Departments; and
- d) three members elected by students in the education area concerned, who are members of a Department's Study Committee, from among students who are, or previously were, members of a Study Committee of a Department.

(2) The education committee shall advise the Rector or any person so authorised by the Rector, on the development of the University's programmes and shall discuss any education and teaching policy issues presented by the Rector or any person so authorised by the Rector.

(3) The interdisciplinary education committee shall recommend from its current and former number candidates for the members of the Central Credit and Dispensation committee within the relevant education area mentioned in section 20(1)(a) and (b).

20.-(1) Within the individual education area, the Rector, or any person so authorised by the Rector, shall set up an interdisciplinary Credit and Dispensation Committee with the object of considering general credit and dispensation cases, including cases on advance credit transfer. The committee shall be composed as follows:

- a) two teachers; and
- b) two students.

(2) The Rector, or any person so authorised by the Rector, shall appoint members of the Credit and Dispensation Committee on the recommendation of the interdisciplinary education committees stated in section 19. The Rector, or any person so authorised by the Rector, shall appoint the Chairperson of the Credit and Dispensation Committee among the teachers or lecturers.

21.-(1) As soon as possible after the filing of a complaint regarding the decision on credit, including advance credit transfer for a bachelor's or master's programme student, by the committee mentioned in section 20, the Rector shall set up a central and academically relevant credit board of appeal. The Committee shall consist of a representative for the scientific-academic staff from the University and a representative for the scientific-academic staff of the same or a related programme at another university.

Election rules, etc.

22.-(1) Elections to the Board of Governors shall be held as majority elections. Elections to the governing bodies shall be conducted by proportional vote among electoral lists, and coalition lists and electoral pacts may be formed.

- (2) Elected members of the governing bodies shall be elected for the following periods:
- a) members elected by and from among the scientific-academic staff and teachers shall be elected for a term of three years;

- b) members elected by and from among the students, including PhD students for PhD Committees, shall be elected for a term of one year.

(3) The term of office of the governing bodies shall commence on 1 January.

23.-(1) Election to the Board of Governors and the governing bodies shall take place within the following election units:

Election unit I

Scientific-academic employees and teachers employed for an indefinite period and on at least a half-time basis, PhD students with a letter of employment from DTU and scientific-academic staff and teachers employed for a fixed period on at least a half-time basis during a total period of employment of at least one year.

Election unit II

Technical administrative staff employed for an indefinite period and on at least a half-time basis or employed temporarily during a total period of employment of at least one year.

Election unit III

- a) Students enrolled to acquire a BEng degree.
- b) Students enrolled to acquire a degree in Food Science.
- c) Students enrolled to earn a BSc, MSc or International MSc degree.
- d) Students enrolled to acquire a PhD degree with employment at another business than DTU.

(2) To participate in the election, employees shall be employed and students enrolled on the first day of the month in which the election is called and shall still be an employee or a student at the time of the election.

(3) The right to vote and eligibility may be asserted for one election unit only. Persons affiliated with more than one election unit may state within a time limit where he or she wishes to exercise the right to vote. If such notice is not given, the Election Board shall determine the affiliation of the person concerned.

(4) Employees and students may only exercise their voting rights and retain their eligibility during leave of a duration exceeding six months if the period of leave expires at the latest at the beginning of the term of office.

24.-(1) If the Board of Governors decides to close the University as a self-governing institution, its net assets shall pass to the State. Any decision on closure shall be subject to the approval of the Minister for Higher Education and Science.

(2) Donations made to DTU shall also accrue to the State unless this is contrary to the donor's wish, or if the donor has not expressed such a wish, to the objects laid down in the Statutes of the University in force at any time.

Chapter 4. Commencement, termination, transitional and dispensation provisions

25.-(1) The Statutes were adopted at a meeting of the Board of Governors on 13 June 2018 and will enter into force on the date of the signature by the Danish Agency for Institutions and Educational Grants. At the time of the commencement, the existing Statutes of the Technical University of Denmark, approved by the Minister for Science, Innovation and Higher Education on 12 May 2013, shall be abolished.

26.-(1) In pursuance of section 36 of the University Act, the following dispensation provisions are laid down for DTU:

- a) DTU may set up central credit and dispensation committees within the individual education areas, cf. section 20 of the Statutes;
- b) DTU may set up a central board of appeal for complaints regarding the decisions of the Central Credit and Dispensation Committee.

June 2018

Approved

June 2018

[Signed]

Per Falholt
Chairman of the Board of Governors

Technical University of Denmark

[Signed]

Nikolaj Veje
Director General

Danish Agency for Institutions and
Educational Grants

Appendix 1. Appointment of the Rector and others

1.-(1) On the employment of the Rector, the Board of Governors shall, and on the employment of the Vice-Rector, University Director, Deans of Studies, Directors, Heads of Department and Directors of other university entities, the Rector shall make a decision on:

- a) the preparation of a job description and determination of whether the position is to be filled for a fixed term of years and for what period;
- b) the preparation of a job advertisement and on the publication of the job advertisement and the use of consultants in connection with the filling of the position;
- c) the appointment of a committee with the object of advising on the assessment of applicants' qualifications in connection with the job description. The composition of the committee shall reflect competencies of relevance to the assessment of applicants' academic and managerial qualifications as specified in the job description.

(2) The Board of Governors shall make a decision on employing and dismissing the Rector, cf. section 5(2)(e) of the Statutes, and shall ensure on the employment that the preferred applicant meets the requirements in section 12(1)-(3) of the Statutes.

(3) The Board of Governors shall, on the recommendation of the Rector, make a decision on employment and dismissal of the Vice-Rector and the University Director, cf. section 5(2)(f) of the Statutes. When making the recommendation on the employment of the Vice-Rector, the Rector shall ensure that the recommended applicant meets the requirements in section 12(1)-(3) of the Statutes.

(4) The Rector shall make a decision on the employment and dismissal of Deans and Directors as well as Heads of Departments and Directors of other university entities.

(5) The Rector shall ensure on the employment of Deans and Heads of Department that they meet the requirements in section 12(3) of the Statutes and that they have insight into education.

I, the undersigned Birgitte Simonsen, authorised translator, hereby certify the preceding text to be a true and faithful translation of the attached document in the Danish language, produced to me this 29th day of October 2018

Witness my hand and official seal



Birgitte Simonsen

The Danish Chamber of Commerce do hereby confirm that this person is known to us as a certified translator and worthy of confidence

30 OCT 2018

Danish Chamber of Commerce
Secretary: Tina Hüsig