

## **Statutes of the College of Advanced Technology, Technical University of Denmark**

These Statutes have been adopted in pursuance of section 13(1) of the University Act, cf. Executive Order No. 695 of 22 June 2011.

### **Preamble**

*The Technical University of Denmark (DTU) as a university of advanced technology is, via technical and natural sciences, to establish the basis for value creation and welfare in society through education, research, public sector consultancy and innovation.*

*By innovation is meant research-based innovation aimed at generating added value. This will constitute DTU's primary fulfilment of its dissemination obligation.*

*The Statutes are based on a desire to assign competence and responsibility to the relevant managerial level and to regulate by statutes only that which is required by law to be regulated by statutes or which is obviously necessary.*

*The management of DTU must be based on involvement and co-determination of employees and students as well as input from society.*

### **Chapter 1. The duties, organisation, etc. of the University**

1.-(1) DTU is a research-based, commercially and internationally oriented university in the fields of technical and natural sciences and associated disciplines.

(2) DTU shall within its academic areas and at a high international level:

- a) conduct theoretical and experimental research and development activities in this connection;
- b) provide research-based Bachelor, Master, researcher, continuing and further education programmes as well as Professional Bachelor and qualifying education programmes;
- c) provide consultancy services to the public sector and international organisations as per agreement on a research basis;
- d) ensure through innovation an active exchange of knowledge and competencies for the benefit of the business community and society as a whole; and
- e) contribute to the development of international collaboration.

(3) DTU shall safeguard freedom of research for the University and the individual person within the framework of academic ethics and contribute to disseminating knowledge of scientific methodology, engineering creativity, technological and societal findings. It shall also ensure that the most recent knowledge within relevant academic areas is made available to non-research-based education programmes.

(4) DTU is a government-financed, self-governing institution, owning its buildings and property, and having its registered office and competent court at Kgs. Lyngby.

2.-(1) DTU's continued development shall be based on the strategy prepared by the Board of Governors, the guidelines set by the Board of Governors, Performance Contracts on the overall performance of the University entered into with the Minister for Science, Innovation and Higher Education, the budget and action plans adopted by the Board of Governors as well as the agreements concluded within this framework with the responsible ministers on the performance of the tasks stated in section 1(2)(c).

(2) DTU's activities shall take place in accordance with the University Act subject to the dispensations set out in section 25, and in accordance with the Danish Act on the Transition of the Technical University of Denmark to Private Ownership, and shall be handled by the organisation existing at any time including Departments and other university entities through active management in a management structure with an unbroken chain of responsibility.

(3) The Statutes of the University shall be subject to the approval of the Minister for Science, Innovation and Higher Education.

**3.-(1)** The University shall be managed in a line and staff organisation with a structure based on an unbroken chain of responsibility and personal management responsibility for each organisational entity, cf. subsection (2) as well as a number of bodies to ensure involvement and co-determination of employees and students as well as input from society, cf. subsection (3).

(2) The organisation comprises the following entities:

- a) a Board of Governors, whose tasks and composition is described in sections 5 and 6;
- b) an Executive Board, chaired by the Rector, whose tasks are described in section 11; The Executive Board also comprises the Vice-Rector, the University Director and a number of Heads of Department and Directors, who all, as authorised by the Rector, hold responsibility of interdisciplinary tasks at the University;
- c) Departments responsible for education, research, public sector consultancy and innovation.
- d) Other university entities responsible for specific tasks such as the operation of research infrastructure, research, teaching or education.
- e) Staff entities supporting the interdisciplinary tasks.
- f) Subsidiaries contributing to the solution of the University's main tasks, but where an arms' length principle is applied.

(3) The organisation also comprises:

- a) governing bodies, whose tasks and composition are described in Chapter 3;
- b) advisory boards, whose tasks and composition are described in section 14(2)-(3);
- c) a Board of Representatives, whose tasks and composition are described in section 10;
- d) an Employer-Contact Panel, whose tasks and composition are described in section 15.

**4.-(1)** The employees' and the students' insight into and involvement in the decisions of the managerial system are ensured through the Board of Governors and the governing bodies as well as the cooperation structure comprising:

- a) an Academic Council, whose tasks and composition are laid down in section 16;
- b) a Study Committee at all Departments and other university entities with significant teaching assignments, whose tasks and composition are laid down in section 17;
- c) PhD Committees, whose tasks and composition are laid down in section 18;
- d) interdisciplinary education committees, whose tasks and composition are laid down in section 19;
- e) a Credit and Dispensation Committee, whose tasks and composition are laid down in section 20;
- f) a main liaison committee and local liaison committees at Departments and other university entities, which comprise representatives of management and employees;
- g) a main working environment committee and local working environment committees at Departments and other university entities, which comprise representatives of management, employees and students.

(2) Respecting the unified management:

- a) significant management initiatives at the University, the Departments and other university entities shall be discussed with employees and students.

- b) In connection with the preparation of the University's central management tools, such as strategy, Performance Contract, development goals, measures and budgets of Departments and other university entities, it shall appear how employees and students have been included in the process.

(3) In connection with the initiatives mentioned in subsection (2), meetings are held on a regular basis in the bodies mentioned in subsection (1) with representatives of employees and students. In addition, involvement and co-determination are ensured through a number of recurrent as well as ad hoc-based dialogue forums, seminars and working groups with the active participation of students and employees.

## **Chapter 2. The University's management**

### *Board of Governors*

**5.-(1)** The Board of Governors is the highest authority of DTU and shall be responsible to the Minister for Science, Innovation and Higher Education for the activities of the University.

(2) It is the duty of the Board of Governors to:

- a) prepare DTU's Statutes and any amendments thereto;
- b) enter into a Performance Contract on overall performance of the University with the Minister for Science, Innovation and Higher Education, as well as agreements with other relevant ministries on the education programmes offered according to rules laid down by the Minister;
- c) lay down long-term guidelines for DTU, including its strategy and organisation, and make decisions for DTU on any mergers with other institutions as well as demerger of entities from the University;
- d) administer DTU's capital stock in the form of real property and loan raising;
- e) employ and dismiss the Rector, using the procedure specified in Appendix 1 and complying with section 12(1)-(4);
- f) employ and dismiss the Vice-Rector and the University Director on the recommendation of the Rector;
- g) approve the University's budget on the recommendation of the Rector, including the allocation of all resources and the principles of the use of resources;
- h) plan the overall level of the Board of Representatives' discussions on the University's research, education, public sector consultancy and innovation;
- i) determine the university entities that, in addition to Departments, are to establish Advisory Boards with a right to appoint members to the Board of Representatives;
- j) ensure that the University's financial statements, etc. are audited;
- k) sign the annual report;
- l) lay down detailed guidelines for documentation systems in connection with evaluation and follow-up;
- m) act as recommending body in connection with the appointment of external members of the Board of Governors;
- n) on recommendation from the Rector, approve the composition of the Employer-Contact Panel; and
- o) ensure involvement and co-determination of employees and students in significant decisions of the University.

(3) The Chairperson of the Board of Governors, jointly with another member of the Board of Governors, shall be authorised to sign for DTU on any sale, mortgaging and other transactions relating to DTU's real property.

**6.- (1)** The Board of Governors shall consist of 10 members and shall be composed as follows:

- a) six external members appointed by the Board of Representatives on the merit of their personal qualifications for a period of four years;
- b) two staff representatives – one elected by and from among the scientific-academic staff, including PhD students, and one elected by and from among the technical administrative staff, both for a period of four years; and
- c) two representatives elected by and from among the students at DTU, both for a period of two years.

(2) The Chairperson shall be elected by the Board of Governors from among the external members for a period of four years.

(3) The Board of Governors shall be composed in such a way that the whole Board can use their experience in and insight into education, research, public sector consultancy and innovation, including the dissemination and exchange of knowledge, to contribute to the promotion of DTU's strategic activities. In addition, external members shall be experienced in management, organisation and economics, including the evaluation of budgets and financial statements, and shall to the widest possible extent reflect DTU's various stakeholders.

(4) No member of the Board of Governors may be a member of DTU's Board of Governors for more than eight years or after the end of the month in which he or she attains the age of 70.

(5) In the event of a Board member's permanent absence from Board meetings, including termination of at least half-time employment or active affiliation with DTU as a student, the Chairperson of the Board of Governors may arrange for the appointment or election of a new member of the Board of Governors, cf. subsection (1). In the event of the appointment of one of the members mentioned in subsection 1(a), pursuant to this provision, a new member may be appointed for the remaining term. In the event of a by-election held pursuant to this provision to elect one of the members mentioned in subsection 1(b)-(c), the new member shall be elected for the remaining term.

**7.-(1)** The Board of Governors' recommendation of members for the Board of Representatives' appointment of the members of the Board of Governors mentioned in section 6(1)(a) shall be made using the following procedure:

- a) Not later than six months before the expiration of the appointment period of one or more external members of the Board of Governors, the Chairperson of the Board of Governors shall state who may, and following discussion with these, who are willing to continue as external members of the Board of Governors.
- b) Thereafter the Chairperson of the Board of Governors shall discuss with the individual members of the Board of Governors any proposals as to which of the external members of the Board of Governors should continue as such, taking into account their ability to meet the requirements mentioned in section 6(3) concerning the composition of the Board of Governors, the strategic interests of the University and the desire for continuity in the work of the Board of Governors. The Board of Governors shall, thereafter, decide on the basis of the Chairperson's proposal which of its external members should be recommended for continuation as external members of the Board.
- c) When the decision mentioned in (b) has been made, the Board of Governors shall lay down a profile for candidates for the offices of additional external members of the Board. The set profiles of the additional external members of the Board of Governors shall be published at the University's webpage and intranet, and at a notice of 30 days, reasoned proposals are invited for external members, who meet the requirements of the profiles. The Chairperson shall furthermore obtain reasoned proposals for the additional external members of the Board from the individual members of the Board. The Chairperson of the Board of Governors shall contact the proposed candidates, who immediately meet the requirements in the profiles, so as to clarify whether the candidates are willing to join the Board and determine the individual candidates' professional and personal qualifications. The Chairperson of the Board of Governors may choose to determine the

qualifications of the candidates through interviews. On that basis, the Chairperson shall draw up a prioritised shortlist of persons proposed for recommendation for the offices of additional external members. The proposal shall be submitted to the Board, who shall make a decision on the final recommendation to the Board of Representatives of additional external Board of Governors.

- (2) The Board of Representatives' appointment of the members of the Board of Governors specified in section 6(1)(a) shall be made using the following procedure:
- a) The Board of Representatives shall check that the external members recommended by the Board of Governors meet the requirements mentioned in section 6(3) and ensure that an advertisement of the profile for new external members of the Board of Governors on the University's webpage and intranet.
  - b) The Board of Representatives shall, thereafter, make a decision on the collective appointment of the external members recommended.
  - c) The decision mentioned in (b) shall require that a majority of the members of the Board of Representatives approve the external members recommended.

(3) Following the appointment of new external members of the Board of Governors by the Board of Representatives, the names and profiles of all external members as well as an account of the recommendation and appointment process, including the number of candidates, shall be published on the University's webpage and intranet.

(4) The appointment and the procedures leading to the appointment shall comply with the general rules of Danish law, including the rules on legal capacity and equal treatment of men and women, and in compliance with 8(5).

(5) On the appointment of a new external member, cf. section 6(5), subsection (1)(c) and subsection (2) shall apply always provided that the recommendation and decision shall only comprise the appointment of one new member. The recommendation shall specify the period for which the appointment shall apply.

**8.-(1)** The meetings of the Board of Governors shall be public. However, all matters comprised by the statutory secrecy provisions governing the public administration, all matters concerning private individuals and matters which contain information about contract negotiations with private individuals or any similar negotiations with public business partners shall be dealt with behind closed doors. Matters may be dealt with behind closed doors if otherwise deemed necessary in view of their nature or other circumstances.

(2) The Board of Governors' meeting material, including agendas and minutes, shall – subject to statutory provisions in force from time to time – be made available to the public. However, matters comprised by legal secrecy provisions in the public administration may not be made public. However, a document or piece of information, which is part of a matter subject to the secrecy provision, must be made available to the public in accordance with subsection (1) if the document or the information is not in itself subject to secrecy.

(3) All matters involving persons and matters which contain information about contract negotiations with individuals or any similar negotiations with public business partners may be exempt from the requirement that the Board of Governors' meeting material must be made public if deemed necessary in view of their nature or other circumstances. However, a document or a piece of information which form part of a case is comprised by the first clause must be made public in accordance with subsection (1) unless the publicity will be contradictory to the premises which non-publication requires according to the first clause.

(4) Matters, including documents and pertaining information that are dealt with behind closed doors, cf. (1), third clause, may be exempt from the requirement that the Board of Governors' meeting

material must be made public if deemed absolutely necessary in view of their nature or other circumstances.

(5) In connection with the procedures stated in section 7(1)-(2) on the obtaining of proposals, recommendation and appointment of external members of the Board of Governors, information about the proposed candidates, including names and qualifications, may be exempt from the open administration requirement in accordance with the provisions of the Danish Public Administration Act.

**9.-(1)** The rules governing the Board of Governors' performance of its duties shall be laid down in the Board's rules of procedure, including rules which determine:

- a) the tasks of the Chairperson, including the task as spokesman for the Board of Governors and his or her continuous contact with the Rector;
- b) that the Rector shall be responsible for the service provided by the secretariat to the Board of Governors;
- c) that the Chairperson shall be empowered to make a decision on publicity in accordance with section 8;
- d) the procedures for organising Board meetings, including rules governing votes and quorum;

(2) The Board of Directors' rules of procedure shall be available to the public.

### *Board of Representatives*

**10.-(1)** A Board of Representatives shall be set up, consisting of one external member from each Department's Advisory Board as well as one external member from each of the other Advisory Boards as decided by the Board of Governors.

(2) No member of the Board of Representatives shall be allowed to sit on the Board of Governors of DTU. The meetings of the Board of Representatives shall be chaired by the member of the Board of Representatives present who has been longest in office. If more than one has been in office for the same length of time, the older member shall take precedence over the younger.

(3) The Board of Representatives shall lay down its own rules of procedure which shall include the provisions laid down by the Board of Governors.

(4) The Board of Representatives shall appoint, on the recommendation of DTU's Board of Governors, the external members of DTU's Board of Governors in accordance with the procedure specified in section 7(2).

### *Rector*

**11.-(1)** The Rector shall be responsible for the day-to-day management of the University within the framework established by the Board of Governors.

(2) The Rector shall make decisions in all matters except matters assigned to others by applicable law or these Statutes.

(3) The Rector, or any person so authorised by the Rector, shall be authorised to sign on behalf of the University except in transactions relating to real property and shall approve all external collaboration projects that bind the University. The Rector shall conclude agreements with the responsible ministers on the performance of the tasks stated in 1(2)(c)

(4) The Rector shall submit cases of an unusual nature or of great significance to the Board of Governors. However, with the exception of matters regarding the other members of the executive

management, this shall not apply to individual matters regarding other employees or students of the University.

(5) The Rector shall make any recommendations of employment and dismissal of the Vice-Rector and the University Director to the Board of Governors in accordance with the procedure specified in Appendix 1. The Rector shall employ and dismiss Deans of Studies, Directors, Heads of Department and Directors of other university entities in accordance with the procedure specified in Appendix 1, ensuring in that connection that they have relevant academic knowledge and experience as well as managerial legitimacy and competence.

(6) The Rector shall lay down the framework of the functions and areas of responsibility of the Vice Rector, University Director, Deans of Studies, Heads of Departments and Directors of other university entities.

(7) The Rector, or any person so authorised by the Rector, shall set up an Academic Council, a Department's Study Committees and interdisciplinary education committees and set up PhD schools, appoint and dismiss heads of PhD schools and set up PhD Committees, approve the Chairperson and, if relevant, the Vice-Chairperson of the PhD Committee and approves the composition of assessment committees regarding PhD dissertations.

(8) The Rector shall lay down the overall framework for the contents and structure of the education programmes and shall approve curricula.

(9) The Rector, or any person so authorised by the Rector, shall, on the recommendation of the relevant Study Committees, appoint and remove Directors of Studies of the individual programme elements.

- (10) The Rector, or any person so authorised by the Rector, shall lay down:
- a) which Study Committees shall be responsible or have the right to be consulted on changes to the individual programme elements;
  - b) which PhD schools shall be comprised by which PhD Committees, and which PhD Committees shall be responsible for or have the right to be consulted on changes to the individual programme elements.

(11) The Rector shall recommend the composition of one or more industry-specific Employer-Contact Panels to the Board of Governors, and, in connection with the recommendation, ensure that the members between them have experience in and insight into the area of education and the areas of employment to which the programmes provide access.

(12) The Rector shall set up an election board and call elections to the Board of Governors and governing bodies.

(13) In special cases, the Rector may dissolve the Academic Council and may also, in special cases, assume the responsibilities of the Academic Council.

(14) The Rector, or any person so authorised by the Rector, may, in special cases, dissolve Study Committees or PhD Committees and may also, in special cases, assume the responsibilities of the Study Committee or the PhD Committee.

(15) The Rector shall ensure that the rules of procedure of the governing bodies contain rules governing the decision procedure of the body, if needed, after voting.

(16) The Rector shall prepare standards for good governance as deemed appropriate by the University as well as the scope of action for students and employees if they find that their immediate

superior does not comply with the provisions of the Statutes concerning involvement and co-determination.

**12.-(1)** The Rector shall be a recognised researcher within one of the University's disciplines and have an insight into the educational sector and the University's activities and interaction with society. On the employment of the Rector, the Board of Governors shall ensure that the Rector possesses academic and managerial legitimacy and competence.

(2) In the assessment of the applicant, it shall be considered important that the applicant has substantial managerial experience and experience in organising research environments.

(3) In the evaluation of whether an applicant meets the requirements of the University Act concerning recognised researchers, cf. the Danish Act on Research Consulting, etc. it shall be considered important, partly, that the applicant:

- a) has conducted technical science research, natural science research or research in associated disciplines, at a scientific and international level for a number of years, and partly
- b) has been assessed as qualified for a professorship or a teachership at a university, a senior researcher position at a Government research institution or at a university or for a position at a foreign research institution at a corresponding level.

(4) If a potential candidate does not have such an academic assessment as mentioned in subsection (3), the Board of Governors shall set up a committee composed as an assessment committee to assess whether the applicant's scientific activity and production may qualify the applicant as a recognised researcher. If the Board of Governors has the same competence an assessment committee is assumed to have, the Board of Governors may undertake the assessment itself.

**13.-(1)** The Rector may decide that up to four Deans or Directors shall be employed within the University's areas of activity, cf. section 1(2), with the object of handling the overall management and coordination of the area of activity as authorised by the Rector.

**14.-(1)** The duties of the University within education, research, including researcher education programmes, public sector consultancy, and innovation shall generally be the responsibility of Departments whose day-to-day management shall be undertaken by a Head of Department. Other university entities are managed by a Director as a general rule.

(2) The Head of Department shall set up an Advisory Board with the object of advising the Head of Department on the Department's activities within education, research, public sector consultancy and innovation. Correspondingly, the Director of another university entity shall set up an Advisory Board if the Board of Governors has so decided, cf. section 5(2)(i).

(3) Advisory Boards shall consist of at least two, and up to six, external representatives of the core stakeholders of the organisational entity. The members shall be appointed by the Director of the relevant organisational entity.

(4) The individual Advisory Boards shall elect one member to the Board of Representatives for a two-year period.

**15.-(1)** An Employer-Contact Panel shall advise the Board of Governors, the Rector, or any person so authorised by the Rector, on the University's:

- a) educational quality and relevance to society;
- b) development of new and existing education programmes; and
- c) teaching and testing methods.



(2) The Employer-Contact Panel can make a statement on and make proposals for all matters pertaining to the education area and shall make a statement on all matters presented by the Board of Governors, the Rector or any person so authorised by the Rector.

(3) The Employer-Contact Panel shall be composed of external members, representing significant receiving businesses and organisations within the area of engineering. Moreover, the composition of the Employer-Contact Panel shall reflect the members' insight into and experience in various typical functions performed by engineers, such as research, development, production, planning, logistics, etc.

(4) If several industry-specific Employer-Contact Panels are set up, the provisions in subsections (1)-(3) shall apply to the individual industry-specific Employer-Contact Panel.

### **Chapter 3. The activities of the governing bodies**

#### *Academic Council*

**16.-(1)** The Academic Council shall have the following duties:

- a) to give its opinion to the Rector on the internal allocation of funds;
- b) to give its opinion to the Rector on key strategic educational, research and innovation plans/areas;
- c) to make recommendations to the Rector on the composition of expert committees to assess applicants for academic positions; and
- d) to award PhD and doctoral degrees.

(2) The Academic Council may give its opinion on all academic issues of significant importance to the activities of the University and shall have a duty to discuss academic issues presented to it by the Rector.

(3) The Academic Council shall consist of 12 members and shall be composed as follows:

- a) The Rector
- b) eight scientific-academic members elected by and from among the scientific-academic staff; including PhD students, and
- c) three members elected by and from among the students.

(4) The members of the Academic Council elected pursuant to subsection (3)(b) shall reflect the overall tasks of the University, cf. section 1(2)(a)-(d).

(5) The Academic Council shall elect from its number and from among its members a Chairperson for a term of three years.

#### *Study Committees*

**17.-(1)** At Departments and at other university entities with significant teaching assignments, a Study Committee shall be set up which, within the general educational framework for BEng, BSc and MSc programmes, shall:

- a) provide the contents of and assure and develop the quality of education programmes by ensuring the organisation, completion and development of the teaching activities which are the responsibility of the Department or university entity concerned, and monitor the follow-up of evaluations of education programmes and teaching;
- b) prepare proposals for curricula and changes thereof and approve a plan for the organisation of examinations and other assessments included in the exams, within the programme element(s) that are the responsibility of the Department or the relevant

university entity, and in that connection consult other relevant Study Committees of the Departments; and

- c) give its opinion on all matters of importance to education and teaching within his/her educational elements and discuss all issues as presented by the Rector or any person so authorised by the Rector.
- (2) Each Study Committee shall consist of six, eight or 10 members, of whom:
- a) half shall be elected by and from among the scientific-academic staff of the individual Department or, in case the Study Committee has been established at another university entity, among the teachers of the individual university entity; and
  - b) half shall be elected by and from among the students of the individual Department or, in case the Study Committee has been established at another university entity, among the students of the individual university entity.

(3) At Departments providing essential parts of the teaching forming part of the BEng programmes, elections to the Study Committee shall ensure that the Study Committee consists of one or more teachers or teachers and one or more students from the BSc engineering programme.

(4) The Study Committee shall elect from its number, and from among the scientific-academic staff, a Chairperson and from among the students a Vice-Chairperson who shall be approved by the Rector or any person so authorised by the Rector.

#### *PhD Committees*

**18.-(1)** A PhD Committee shall be set up for one or more PhD schools with responsibility within their individual fields to:

- a) recommend a Chairperson from among the scientific-academic staff and, if relevant, a Vice-Chairperson among the PhD Committee's students to the Rector, or any person so authorised by the Rector;
- b) recommend the composition of assessment committees to the Rector, or any person so authorised by the Rector;
- c) approve PhD programmes;
- d) prepare proposals for internal guidelines for PhD schools, including PhD guidance for Heads of the PhD schools,
- e) give its opinion on the evaluation of the PhD programmes and guidance to the Heads of PhD schools,
- f) approve applications for credit and dispensation, and
- g) give its opinion on all matters significant to the PhD programmes and guidance that the Rector, or the person so authorised by the Rector, presents.

(2) PhD Committees shall consist of a minimum of six and a maximum of 12 members, of whom:

- a) half shall be elected by and from among the scientific-academic staff providing PhD guidance at the PhD schools covered by the PhD Committee;
- b) half shall be elected by and from among the PhD students at the PhD schools covered by the PhD Committee.

(3) In the event that the University establishes PhD schools in cooperation one or more other universities, further decisions shall be made by the Rector, or any person so authorised by the Rector, and his counterparties from the cooperating universities, on the appointment of a Head of the PhD school from one of the participating universities and the scope of a PhD Committee.

(4) In the event that a PhD school enters into a cooperation agreement with research institutions and foreign universities on a PhD programme, the cooperation agreements shall include agreements on the distribution of competencies, hosting, courses, etc.

*Interdisciplinary education committee, etc.*

**19.-(1)** Within the individual education area, the Rector, or any person so authorised by the Rector, shall set up an interdisciplinary education committee consisting of one Chairperson and nine members, and composed as follows:

- a) one Chairperson (Rector or any person so authorised by the Rector);
- b) three members elected by and from among the Directors of Studies;
- c) three members elected by and from among the Chairpersons of the Study Committees of the Departments; and
- d) three members elected by students in the education area concerned, who are members of a Department's Study Committee, from among students who are, or previously were, members of a Study Committee of a Department.

(2) The education committee shall advise the Rector or any person so authorised by the Rector, on the development of the University's programmes and shall discuss any education and teaching policy issues presented by the Rector or any person so authorised by the Rector.

(3) The interdisciplinary education committee shall recommend from its number candidates for the members of the Central Credit and Dispensation committee within the relevant education area mentioned in section 20(1)(b)-(c).

**20.-(1)** Within the individual education area, the Rector, or any person so authorised by the Rector, shall set up an interdisciplinary Credit and Dispensation Committee with the object of considering general credit and dispensation cases, including cases on advance credit transfer. The committee shall be composed as follows:

- a) two teachers or lecturers; and
- b) two students.

(2) The Rector, or any person so authorised by the Rector, shall appoint members of the Credit and Dispensation Committee on the recommendation of the interdisciplinary education committees stated in section 19. The Rector, or any person so authorised by the Rector, shall appoint the Chairperson of the Credit and Dispensation Committee among the teachers.

**21.-(1)** The Rector shall set up a board of appeal for the entire University to deal with complaints regarding the decisions on credit, including advanced credit transfer, by the committee mentioned in section 20. The Committee shall consist of a representative for the scientific-academic staff from the University and a representative for the scientific-academic staff of the same or a related programme at another university.

*Election rules, etc.*

**22.-(1)** Elections to the Board of Governors shall be held as majority elections. Elections to the governing bodies shall be conducted by proportional vote among electoral lists, and coalition lists and electoral pacts may be formed.

- (2) Elected members of the governing bodies shall be elected for the following periods:
- a) members elected by and from among the scientific-academic staff and teachers or teachers shall be elected for a term of three years;

- b) members elected by and from among the students, including PhD students for PhD Committees, shall be elected for a term of one year.

(3) The term of office of the governing bodies shall commence on 1 January.

**23.-(1)** Election to the Board of Governors and the governing bodies shall take place within the following election units:

Election unit I

Scientific-academic employees and teachers employed for an indefinite period and on at least a half-time basis, PhD students with a letter of employment from DTU and scientific-academic staff and teachers employed for a fixed period on at least a half-time basis during a total period of employment of at least one year.

Election unit II

Technical administrative staff employed for an indefinite period and on at least a half-time basis or employed temporarily during a total period of employment of at least one year.

Election unit III

- a) Students enrolled to acquire a BEng degree.
- b) Students enrolled to acquire a degree in Food Science.
- c) Students enrolled to earn a BSc, MSc or International MSc degree.
- d) Students enrolled to acquire a PhD degree with employment at another business than DTU.

(2) To participate in the election, employees shall be employed and students enrolled on the first day of the month in which the election is called and shall still be an employee or a student at the time of the election.

(3) The right to vote and eligibility may be asserted for one election unit only. Persons affiliated with more than one election unit may state within a time limit where he or she wishes to exercise the right to vote. If such notice is not given, the Election Board shall determine the affiliation of the person concerned.

(4) Employees and students may only exercise their voting rights and retain their eligibility during leave of a duration exceeding six months if the period of leave expires at the latest at the beginning of the term of office.

**24.-(1)** If the Board of Governors decides to close the University as a self-governing institution, its net assets shall pass to the State. Any decision on closure shall be subject to the approval of the Minister for Science, Innovation and Higher Education.

(2) Donations made to DTU shall also accrue to the State unless this is contrary to the donor's wish, or if the donor has not expressed such a wish, to the objects laid down in the Statutes of the University in force at any time.

***Chapter 4. Commencement, termination, transitional and dispensation provisions***

**25.-(1)** The Statutes were adopted at a meeting of the Board of Governors on 22 March 2013 and will enter into force on the date of the signature by the Minister for Science, Innovation and Higher Education. At the time of the commencement, the existing Statutes of the Technical University of Denmark, approved by the Minister for Science, Innovation and Higher Education on 20 June 2012, shall be abolished.

**26.-(1)** In pursuance of the University Act, the following dispensation provisions are laid down for DTU:

- a) DTU may set up central credit and dispensation committees within the individual education areas, cf. section 20 of the Statutes;
- b) DTU may set up a central board of appeal for complaints regarding the decisions of the Central Credit and Dispensation Committee.

23 April 2013

Approved 12 May 2013

[Signed]

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Per Falholt  
Chairman of the Board of Governors  
Technical University of Denmark

[Signed]

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Morten Østergaard  
Minister for Science, Innovation and  
Higher Education

## **Appendix 1. Appointment of the Rector and others**

1.-(1) On the employment of the Rector, the Board of Governors shall; and on the employment of the Vice-Rector, University Director, Deans of Studies, Directors, Heads of Department and Directors of other university entities, the Rector shall make a decision on:

- a) the preparation of a job description and determination of whether the position is to be filled for a fixed term of years and for what period;
- b) the preparation of a job advertisement and on the publication of the job advertisement and the use of consultants in connection with the filling of the position;
- c) the appointment of a committee with the object of advising on the assessment of applicants' qualifications in connection with the job description. The composition of the committee shall reflect competencies of relevance to the assessment of applicants' academic and managerial qualifications as specified in the job description.

(2) The Board of Governors shall make a decision on employing and dismissing the Rector, cf. section 5(2)(e) of the Statutes, and shall ensure on the employment that the preferred applicant meets the requirements in section 12(1)-(3) of the Statutes.

(3) The Board of Governors shall, on the recommendation of the Rector, make a decision on employment and dismissal of the Vice-Rector and the University Director, cf. section 5(2)(f) of the Statutes. When making the recommendation on the employment of the Vice-Rector, the Rector shall ensure that the recommended applicant meets the requirements in section 12(1)-(3) of the Statutes.

(4) The Rector shall make a decision on the employment and dismissal of Deans and Directors as well as Heads of Departments and Directors of other university entities.

(5) The Rector shall ensure on the employment of Deans and Heads of Department that they meet the requirements in section 12(3) of the Statutes and that they have insight into education.